

ServicePower Servicer Terms and Conditions

The following provisions set out the terms and conditions upon which ServicePower Inc. ('ServicePower') contracts for the supply of services with the supplier of such services (the 'Servicer') and the Servicer agrees that these terms and conditions form a binding legal contract (the 'Agreement') between the parties. For the avoidance of doubt, full or part performance of the Services by the Servicer will be deemed to be acceptance of these terms and conditions.

The Servicer recognizes that ServicePower has contracted with a client to provide services ('Client Services') and that the Services provided by the Servicer form part of such Client Services.

1 DEFINITIONS AND INTERPRETATION

1.1 In this Agreement, the following expressions have the following meanings, unless another meaning is required in the context:

"Call"	a specific work instruction to provide the Services to a Customer
"Call Notification"	the information to be provided on the Website giving details of a Call allocated to the Servicer
"Client"	a person, firm or company with which ServicePower has contracted to provide the Services
"Contract Notes"	the details contained at Schedule 1
"Customer"	a person, firm or company to whom the Services are to be provided
"Qualifications"	any technical, professional or other qualification which the Servicer or any individual members of the Servicer's staff is required to hold by law, under the Contract Notes or by the manufacturer of Goods in order to provide the Services in relation to any specific Call.
"Services"	the inspection maintenance or repair services to be provided by the Servicer under this Agreement
"Website"	ServicePower's website at www.servicepower.com

2 APPOINTMENT

- 2.1 ServicePower appoints the Servicer as a non-exclusive supplier of the Services for Customers of ServicePower's Clients.
- 2.2 The Servicer acknowledges and accepts that the appointment does not guarantee the allocation of any Calls to the Servicer and that ServicePower makes no warranty or representation as to the levels of work or income the Servicer may derive from this Agreement.

3 ACCESS TO WEBSITE

- 3.1 ServicePower will allocate to the Servicer a unique log-in and password to enable the Servicer to access the Website, the Call Notifications and claims procedure.
- 3.2 The Servicer is required to keep such log-in and passwords confidential and not to disclose them to anybody other than members of the Servicer's staff who require them in order to fulfil their job role.

- 3.3 The Servicer will notify ServicePower immediately if it believes that the log-in or password details may have been disclosed to an unauthorized third party. On receipt of such notification, ServicePower will disable such log-in credentials and allocate a new log-in and/or password details to the Servicer.

4 ACCEPTANCE OF CALLS

- 4.1 ServicePower will notify the Servicer that there are Call Notifications on the Website in respect of Calls allocated to the Servicer.
- 4.2 The Servicer may accept or reject a Call by responding to the Call Notification in accordance with ServicePower's procedures from time to time, within the timeframe set out within the Contract Notes.
- 4.3 Acceptance by the Servicer of a Call creates a separate contract for the performance of the Services referred to in the Call Notification on the terms and conditions set out herein. By accepting a Call, the Service confirms Servicer's agreement to be legally bound by these terms and conditions.

5 SERVICER STANDARDS

- 5.1 The Servicer will make contact with the Customer and attend at the Customer's premises to perform the Services within any time limits set out in the Contract Notes.
- 5.2 The Servicer will complete each Call within any time limits set out in the Contract Notes.
- 5.3 The Servicer will notify the Customer immediately by phone and update the status of job if, for any reason, it is unable to attend an appointment, is likely to be delayed in attending an appointment or likely to be delayed in completing the Call beyond any timelines indicated to the Customer.
- 5.4 Repairs of all Goods are guaranteed for labour and materials for the 90 day period stated in the Contract Notes. If the same or a similar fault occurs to a Customer's Goods within that period, the Servicer will rectify the fault free of charge or reimburse ServicePower for the cost of having the Services repeated by another servicer.
- 5.5 Servicers must ensure that all complaints or inquiries received from ServicePower, a Client or a Customer are dealt with promptly and effectively. The Servicer must provide ServicePower or its Client with information regarding complaints within 24 hours of the information being requested.
- 5.6 Unless otherwise stated in the Contract Notes, the receipt, labelling and recording of a Customer's Goods for installation or workshop repair must include the Good's serial number or unique reference to ensure the Goods can be traced through the Call management system.
- 5.7 Servicer agrees to provide immediate updated notes and status through ServicePower's Call Management system or another approved integrated system.
- 5.8 If any Customer's Goods are lost or damaged whilst in the Servicer's custody or possession, the Servicer will notify ServicePower and the Customer immediately and will take steps to replace such Goods as quickly as possible.
- 5.9 Any member of the Servicer's staff attending at a Customer location must carry valid identification.
- 5.10 The Servicer's staff must, at all times, wear clean and presentable clothing during the performance of the repair.

6 SERVICER'S CHARGES

- 6.1 Unless otherwise stated in the Contract Notes, the price for the performance of each Call is set out in the Contract Notes. Unless otherwise expressly agreed by ServicePower in writing, the Servicer shall not be entitled to charge or be paid any amount in excess of the price stipulated in the Contract Notes.
- 6.2 Unless otherwise stated in the Contract Notes for a Call, or expressly authorized in writing by a Client, the Servicer shall not be entitled to charge for any time or expenses incurred in travelling to or from the Customer's premises.
- 6.3 Where a Call requires additional or replacement parts to be fitted to Goods, the Contract Notes will set out any procedure under which the Servicer is to obtain parts and how the cost of those parts will be reimbursed to the Servicer. Neither ServicePower nor its Clients shall be under any obligation to reimburse the Servicer for additional or replacement parts unless the Servicer has followed the procedures set out herein and in the Contract Notes.
- 6.4 If the charges are to be calculated at an hourly or other time-based rate, the Servicer will maintain complete and accurate records of all times spent in fulfilling the Call, and will allow ServicePower to inspect and take copies of any such records for the purpose of verifying the charges made by the Servicer in relation to a specific Call or in relation to the Services generally.

7 PAYMENT

- 7.1 Immediately upon completion of a Call, the Servicer may submit a claim for the labor charges and, where appropriate, the value of parts used, using the claims procedure on the Website. ServicePower is under no obligation to pay claims received after thirty (30) days from the completion date. Claims should be filed online at www.servicepower.com. ServicePower uses commercially reasonable efforts to pay claims 30 days after the end of the submittal month. Incomplete claims must be resubmitted within fourteen (14) days to receive payment.
- 7.2 Upon receipt of the Servicer's claim, ServicePower will seek payment authorization from the Client, and will pay the sums due to the Servicer in compliance with section 7.1 not more than 30 days after ServicePower receives such payment. For the avoidance of doubt, ServicePower shall not be under any liability to make payment to the Servicer unless or until it receives authorization from the Client and the Client has placed ServicePower in funds to make the payment.
- 7.3 ServicePower reserves the right to deduct any sum due from the Servicer to ServicePower or any of its Clients pursuant to any contract or arrangement between them from any payments due to the Servicer under this Agreement.
- 7.4 The Servicer will maintain complete, accurate and up-to-date records of all work carried out and all parts used in the course of each Call and will allow ServicePower to inspect and copy such records during business hours upon 24 hours of request.
- 7.5 In the event of any inconsistency regarding the payment terms set forth in this Section 7 and those stated in the Contract Notes, the terms stated in the Contract Notes shall govern.

8 TAXES

- 8.1 The Servicer acknowledges that it is an independent contractor and will follow all state laws, regulations and procedures of the state(s) in which they provide services. If at any time, any tax is due, it is the responsibility of the Servicer to pay tax on material and or services provided.

9 QUALIFICATIONS

- 9.1 The Servicer warrants and represents that the information provided to ServicePower prior to the signing of this Agreement in relation to the Qualifications held by the Servicer and/or individual members of the Servicer's staff was and remains complete and accurate and that the Servicer is not aware of any fact or circumstances which are likely to result in any such Qualification being rescinded or removed.
- 9.2 The Servicer undertakes to ensure that all Qualifications notified to ServicePower are maintained in full force and effect for so long as this Agreement remains in force.
- 9.3 The Servicer shall notify ServicePower immediately if any Qualifications previously notified to ServicePower are rescinded or removed or if the Servicer becomes aware of any fact or circumstances which are likely to result in any such Qualification being rescinded, reduced or removed.

10 SERVICER'S OBLIGATIONS

The provisions of this Clause shall apply to all Services rendered by the Servicer under this Agreement, except to the extent that these provisions are inconsistent with the requirements of the Contract Notes for a specific Call, in which case the Client's requirements shall prevail.

- 10.1 The Servicer shall carry out the Services in a professional and workmanlike manner and in accordance with best industry practices, and in compliance with the service standards set out in clause 5.
- 10.2 The Servicer shall carry out the Services in compliance with any service standards and any service level requirements or key performance indicators stipulated or referred to in the Contract Notes.
- 10.3 The Servicer represents and warrants, in relation to each Call accepted by the Servicer that the Servicer or an appropriate member of the Servicer's staff holds all necessary Qualifications to perform the Services for that Call.
- 10.4 The Servicer shall carry out the Services in strict compliance with all applicable federal, state and local laws, regulations or professional or technical codes of conduct relating to the relevant Services.
- 10.5 The Servicer shall use spare parts and components supplied by the original equipment manufacturer or authorized parts distributor, where applicable, of the Goods.
- 10.6 Servicer agrees to have completed a drug test and background check for each individual providing any Services, within the last two years preceding the date on which any work is performed.
- 10.7 Servicer must maintain a safe, secure, drug-free, and alcohol-free workplace throughout the term of this Agreement. These requirements apply to Servicer and all representatives, including subcontractors and independent contractors providing any Services. All Servicer representatives providing Services under this Agreement must avoid involvement with drugs or use of alcohol that could compromise their fitness for duty or ability to work safely. All Servicer representatives also must be trustworthy, exhibit good standards of behavior, and have the legal right to work in the United States.
- 10.8 In performing all Services, Servicer agrees that it will ensure that any individuals providing the Services will not do any of the following: (1) harassment or discrimination of any kind or character, including but not limited to conduct or language (1) that is derogatory to any individual on the basis of race, gender, ethnicity, religion, age, national origin, disability, veteran status or sexual orientation and/or (2) that creates an intimidating, hostile, or offensive working environment; (2) any conduct or acts such as threats or violence that creates a hostile, abusive, or intimidating work environment; (3) activities that are unsafe or harmful to the environment; (4) use of computers, email, telephone, voice-mail system, or other communication system that in any way involves material that is obscene,

pornographic, sexually oriented, threatening, hostile, abusive, or otherwise derogatory or offensive to any individual on the basis of race, gender, ethnicity, religion, age, national origin, disability, veteran status or sexual orientation; (5) the use of, being under the influence of, or possession of alcoholic beverages or unlawful drugs on a Customer's property; (6) engagement in any activity that creates a conflict of interest or appearance of a conflict of interest, or that jeopardizes the integrity of a Customer or ServicePower (including but not limited to providing gifts and gratuities to Customer employees); (7) posting in any social media forum (Facebook, Twitter, blogs, etc.) or communicating in any other public setting in a manner that violates any of the material provisions of this Agreement, regardless of whether those postings or communication are made using Customer resources, ServicePower resources, during or outside of work hours.

- 10.9 Servicers that provide Services in the state of California agree to comply with the provisions of the California Consumer Privacy Act of 2018.

11 INDEMNITY

The Servicer agrees to defend, indemnify ServicePower and the Client and to hold each of them harmless against all claims, demands, losses and expenses (including professional fees) arising out of any breach of contract by the Servicer in the performance of the Services or any negligent act or omission of the Servicer or any member of the Servicer's staff in course of performing the Services.

12 INSURANCE

- 12.1 The Servicer shall at all times while this Agreement remains in force, effect and maintain insurance against employer's liability, commercial general liability and such other risks as a prudent business person carrying on the Servicer's business would insure against, with a limit of cover in each case of not less than \$1 million U.S. Dollars.
- 12.2 The Servicer will maintain such insurance policies, with ServicePower, along with its business address, named as the certificate holder on such insurance policies, and will not cancel the policies as long as this Agreement remains in effect. The Servicer will produce copies of such insurance policies to ServicePower on a yearly basis, together with such evidence as ServicePower reasonably requires to show that the policies are in full force and effect.
- 12.3 If an insurable loss is incurred by a ServicePower Customer and the Servicer chooses not to file an insurance claim, ServicePower shall be recompensed by the Servicer directly if applicable.

13 DURATION

This Agreement shall remain in force until terminated by either party giving the other not less than three months prior written notice. Additionally, either party may suspend or terminate this Agreement at any time immediately upon notice to the other party if the other party is in breach of the terms hereof.

14 CONSEQUENCES OF TERMINATION

- 14.1 On termination of this Agreement, the Servicer shall fulfil any Calls which it has accepted prior to the date of termination and ServicePower shall pay the Servicer for all such Services in accordance with the terms of this Agreement.
- 14.2 When all Calls have been completed and all claims processed and paid by ServicePower, ServicePower shall be entitled to disable the Servicer's ability to log-in and access the Website.

15 CONFIDENTIALITY AND PERSONAL DATA

- 15.1 Any confidentiality or non-disclosure agreement entered into between ServicePower and the Servicer shall remain in full force and effect for so long as this Agreement remains in force and for a period of one year after its termination.
- 15.2 The Servicer will notify ServicePower in writing immediately if the Servicer receives notice of any complaint relating to the processing of personal data from a Customer.
- 15.3 The Servicer will notify ServicePower in writing immediately upon receiving a subject access request in relation to a Customer's personal data and will cooperate with ServicePower and the Client in responding to any subject access request received by the Servicer, ServicePower or the Client.

16 NOTICES

- 16.1 Any notice given under this Agreement shall be in writing and may be served by delivering it personally or sending it by first-class post, fax or e-mail to the address and for the attention of the relevant person set out in the Contract Schedule or notified by the parties to each other for the purposes of this Agreement from time to time. Any such notice shall be deemed to have been received:
 - 16.1.1 if delivered personally or sent by post, at the time of delivery;
 - 16.1.2 in the case of fax or email at the time of transmission, provided that the sender can produce evidence that the fax or email was duly transmitted and delivered to the recipient's address.
provided that if deemed receipt occurs on a Saturday, Sunday or public holiday, or after 5pm on a normal working day the notice shall be deemed to have been received at 9am on the next normal working day.

17 FORCE MAJEURE

Neither the Servicer nor ServicePower shall be liable for any delay or failure to perform any of its obligations under this Agreement where such delay or failure is caused by circumstances beyond its reasonable control which prevent it from performing the obligations in question. The affected party must notify the other party promptly giving an estimate of the likely period of delay.

18 ASSIGNMENT AND SUBCONTRACTING

The Servicer shall not, without ServicePower's prior written consent, assign or transfer the benefit of this Agreement or any of its rights under it and shall not subcontract the performance of the Services to any third party.

19 WAIVER

The failure to exercise wholly or partially or delay in exercising any right or remedy provided by this Agreement, the Contract Notes or by law does not constitute a waiver of the right or remedy or a waiver of any other rights or remedies. A waiver of a breach of any of the terms of this Agreement or the Contract Notes does not constitute a waiver of any continuing breach or of any other breach or default and shall not affect the other terms of this Agreement or the Contract Notes. A waiver of a breach of any of the terms of this Agreement or the Contract Notes will not prevent a party from subsequently requiring compliance with the waived obligation. The rights and remedies provided by this Agreement are cumulative and (subject as otherwise provided in this Agreement) are not exclusive of any rights or remedies provided by law. Any waiver, to be effective, must be in writing.

20 UNENFORCEABILITY

If any of the provisions of this Agreement or the Contract Notes is judged to be invalid, illegal or unenforceable, the continuation in full force and effect of the remainder of them will not be

prejudiced, but such provision shall be deemed modified to the extent necessary in the court's opinion to render such term or provision enforceable and the rights and obligations of the parties shall be construed and enforced accordingly, preserving to the fullest permissible extent the intent and agreement of the parties set out in this Agreement.

21 ENTIRE AGREEMENT

- 21.1 This Agreement, in conjunction with the Contract Notes, constitutes the entire agreement between the parties.
- 21.2 Each of the parties acknowledges and agrees that in entering into this Agreement, and the documents referred to in it (including the Contract Notes in relation to a specific Call), it does not rely on, and shall have no remedy in respect of, any statement, representation, warranty or understanding (whether negligently or innocently made) of any person (whether party to this Agreement or not) which it may have relied on in entering into this Agreement. Nothing in this Clause shall, however, operate to limit or exclude any liability for fraud.
- 21.3 This Agreement supersedes and overrides any prior agreement or understanding between the parties relating to any matter governed by this Agreement.

22 VARIATION

No variation of the terms of this Agreement will be valid unless made or confirmed in writing by duly authorized signatories of both parties. ServicePower reserves the right to amend the terms of any Contract Notes at any time upon written notice, and the Servicer is responsible for ensuring that it is aware of the latest version of the Contract Notes before accepting any Call.

23 GOVERNING LAW; ARBITRATION

This Agreement shall be governed by an interpreted and construed in accordance with the Commonwealth of Virginia, and the parties submit to the exclusive jurisdiction of the state and federal courts located in the Commonwealth of Virginia. All disputes, controversies, or claims arising out of or relating to this contract shall be submitted to binding arbitration with the applicable rules of the American Arbitration Association then in effect.

I certify that I have read and agree to this ServicePower Servicer Terms and Conditions:

Service Center Name: _____

Signee Name: _____

Signature: _____

Signature Date: _____

SCHEDULE 1

Agreement Notes

BY ACCEPTING THIS DISPATCH, YOU AGREE THAT TO THE FULLEST EXTENT PERMITTED BY LAW NO EMPLOYEE WITH A THEFT-RELATED CONVICTION, SEX-RELATED CONVICTION, CONVICTION FOR A CRIME VIOLENT IN NATURE, OR FELONY DRUG-RELATED CONVICTION SHALL BE PERMITTED TO ENTER A RESIDENCE. IN ADDITION, YOU AGREE THAT NO EMPLOYEE SHALL ENTER A RESIDENCE WHILE UNDER THE INFLUENCE OF ANY CONTROLLED SUBSTANCES.

1. Call Process:

1. Accept the service call. All service calls must be dispatched through the manufacturer/TPA.
Payment will not be made on calls not dispatched through the manufacturer/TPA.
2. Contact the customer and diagnose the unit. If necessary, schedule an onsite visit for diagnosis. Please make sure to validate the model and serial number onsite.
3. Upon diagnosis, determine what parts are needed and:
 - a. Contact Manufacturer/TPA to order parts.
 - b. Source parts from a parts distributor and receive reimbursement through Authorization Request (AR) process.
4. Create an AR for any additional labor, mileage or parts charges.
5. The obligor (MFG. /TPA) will promptly approve or reject the AR.
6. Upon approval of the AR, confirm parts arrival (if applicable) and schedule the onsite repair.
7. Repair and test the unit. Obtain a signed work order from the customer.
8. Claim the labor/mileage amount approved in the AR. Any claim exceeding the AR amounts will be rejected.

2. Service Performance:

Service Provider agrees to contact consumer to schedule service, replacement, installation or repair **within 24-hours** of accepting the dispatch request from ServicePower, Inc.

IMPORTANT: If for any reason the service provider cannot service the dispatch, reject the call online or contact SERVICEPOWER.

3. Authorization Request:

All claims that exceed the base labor rate, shown on the dispatch, require prior approval for payment. Claims submitted without an approved Authorization Request (AR) will not be paid by ServicePower. This includes: additional labor, mileage or parts. Authorization Requests can be filed online at www.servicepower.com

4. Mileage:

The service provider agrees to cover a twenty (20) mile radius with no mileage charge. Service Provider must submit for and receive an approved Authorization Request to be reimbursed for additional mileage.

5. Parts Orders:

Servicers are to order parts (FOC) free of charge directly from the manufacturer / TPA or Source parts from a parts distributor and receive reimbursement through Authorization Request process. ServicePower requires the servicer to add a call note listing: the part name, part order date and part ETA. If there are any parts problems, please update the call notes and contact ServicePower.

6. Claim Submission:

ServicePower, Inc. is under no obligation to pay claims received after thirty (30) days from the completion date. Claims should be filed online at www.servicepower.com. Claims will be paid 30 days after the end of the submittal month. Incomplete claims must be resubmitted within fourteen (14) days to receive payment.

7. Service Provider Warranty:

The Service Provider shall warrant its work for a period of ninety (90) days from the date of service completion for each product serviced, installed or repair.

8. Service Provider Rates:

Starting Labor Rates:

Major Appliance \$85.00

Consumer Electronics \$100.00

Heating and Air \$115.00

To include trip, diagnosis, and completion of repair. Additional labor or a higher labor amount can be negotiated on a case-by-case basis via the Authorization Request process.